



# C-Sports Team Parent Duties

Thank you for volunteering to be a TEAM PARENT!! We could not do this ministry without our volunteers! You will be a great asset to your child's coach by helping them organize this season.

**Team Roster:** First, you will receive a copy of the Team Roster from your Coach or via email from the rec desk. Use this as a master contact list for your team. FYI: Names in red for players means there is an allergy or illness that the team coaches/team parent needs to be aware of. Please be sure to ask the parent about this prior to first practice. VERY IMPORTANT.

- Be aware that other players may be added to the roster at any time during the first 2 weeks of the season.
- Make contact with each family (If a family does not have an email address, make sure you call or email them personally to keep them updated with all team info).
- Very important: If you do not regularly receive emails from Recreation Ministry during the season, please make sure you contact Recreation & get on the E-Mail list.

**Game Day Snack:** Coordinate after game drinks and snacks with parents. Make a list of game dates and who is responsible for refreshments each week. Remind the parents at practice that it's "their week." If we have concessions available, we have team package tickets available for purchase-ASK staff if so.

**Uniforms:** Uniforms will be given to ONLY coaches or Team Parents the week prior to picture day. Uniform bags will contain rosters:

- The BLUE ROSTER is for the TROPHIES. Have the parent check the spelling and gender for their child. Turn this form in to staff once it is complete.
- The PINK ROSTER is for names/nicknames that will be printed on the shirts. *This is an optional team decision and does not have to be done.* **PLEASE NOTE: This is NOT DONE FOR BASKETBALL/CHEER UNIFORMS.** Use the roster (write in any nicknames or other names next to the child's name on the roster) to take to the t-shirt printer. IF your team decides to have children's names on the shirts, collect money (about \$.40/\$.75 per letter), gather shirts and take them to your t-shirt printer. Rick's Sporting Goods does our uniforms and he is a good source for this!
  - ✓ **PLEASE REMEMBER THIS HAS TO BE DONE AFTER PICTURE DAY and NOT BEFORE!! We do not want our players to not have their shirts back in time for pictures because we do not have extras!!**
- The other 3 rosters are printed on white paper and should be given to each - the head coach, the assistant coach and one to keep (team parent).

**Opening Celebration/Picture Day:** The actual day of pictures is on Opening Celebration Day. PICTURES WILL BE TAKEN INSIDE the Recreation Facility immediately following celebration. If families leave after celebration and plan to return prior to pictures, advise parents to have children there NO LATER THAN 20 min before. Photographer will be moving quickly so your picture time may be earlier!!

**Plan the team Service Project and have it completed BY MID SEASON:** Pick a project that the parents want to do and the children would enjoy. The children need to be "hands on" with this project. This form should be filled out and turned in to the Director of Recreation. Some suggestions for a team service project are listed on our website. Almost anything will do as long as the players are involved with the actual project. Ideas should be approved prior to communicating. See Team Service Project form for more details.

**Collecting money:** Please be aware that families in our program have differing levels of income. Some have more than one child in the program. Each family pays a registration fee to be in the program. Asking for more money, whether for a team party, coach's gift, or service project is discouraged. Coaches receive a gift at the end of the season celebration from the Recreation Ministry. Team Service Projects are for the children to work for or earn whatever service or product is provided. Please be sensitive to the other

parents' situation if the team chooses to do something (names on jerseys, etc.) that will require additional funding.

**Recruit a "BENCH PARENT":** This is to help keep up with the children so coaches can be on the field/court. They sometimes tend to wander off (Grandma's lap, getting a sip of Papa's drink, etc.) Bench parent will help keep them focused on the game.

**Relay any important information:** Relay information that comes from the Recreation Ministry or from the Head Coach to the parents. Help keep the team "in the loop" with anything they might need to know concerning any schedule changes such as cancellation due to weather. Also keep the recreation ministry "in the loop" with anything about our kids and parents such as special prayer requests or needs within our team family.

**Plan a team gathering:** This is good to do any time of the season - not just the end of the season party time. Teams often enjoy getting together during the season to get to know each other better. This gathering is optional. Plan ahead & pick a location that works for everyone (on campus picnic, reserve an area inside the church; meet at a popular ice cream/yogurt spot, etc.). Recruit other team parents to assist. You can plan team gatherings at the pavilion any time - just call the rec desk to "reserve" tables for your team.

*God bless you and thank you for volunteering to be a team parent. This is a very vital role in our C-Sports program - we could not do this without your help!*

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